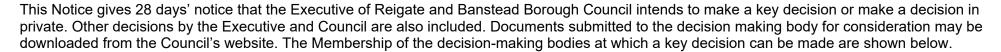
Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Reigate and Banstead Borough Council Notice of Key Decisions and Corporate Forward Plan

Publish: 25 May 2022



The Executive
M Brunt, Leader of the Council
T Schofield, Deputy Leader, Finance and Governance
T Archer, Investment and Companies
R Ashford, Community Partnerships
R Biggs, Planning Policy and Place Delivery
N Bramhall, Neighbourhood Services
E Humphreys, Economic Prosperity
V Lewanski, Policy and Resources
C Neame, Housing and Support
K Sachdeva, Leisure and Culture

The Commercial Ventures Executive Sub-Committee
T Archer, Chair
T Schofield, Vice-Chair
M Brunt, Leader of the Council
V Lewanski, Policy and Resources

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
May								
Alex Vine, Democratic and Electoral Services Manager	Leader of the Council	Head of Legal and Governance	Constitution and Membership of Ordinary Committees 2022/23 To constitute and receive the			26 May 2022	Open	



Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
			nominations of Group Leaders for Membership of Committees subject to Political Balance.					
June								
Tom Borer, Policy Officer	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Head of Paid Service	Reigate & Banstead 2025 Annual Report 2021/22 The annual report on the Council's Reigate & Banstead 2025 Corporate Plan for 2021/22.	16 Jun 2022	23 Jun 2022		Open	
Luke Harvey, Project & Performance Team Leader	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Quarter 4 performance report 2021/22 To receive the Q4 2021/22 performance report.	16 Jun 2022	23 Jun 2022		Open	
Luke Harvey, Project & Performance Team Leader	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q4 2021/22 To receive an update on risk management in Q4 2021/22		23 Jun 2022 To be considered by Audit Committee on 14 June 2022		Open	
Kirsty Jane Hill, Democratic Services Officer	Portfolio Holder for Investment and Companies	Head of Paid Service	Shareholder Actions - 23 June 2022: (a) Greensand Holdings Limited To seek approval for Director		23 Jun 2022 To be considered by CVESC		Part exempt	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
			appointment for Greensand Holdings Limited.		on 23 Jun 2022			
Kirsty Jane Hill, Democratic Services Officer	Portfolio Holder for Investment and Companies	Director of Finance and Organisation	Shareholder Actions - 23 June 2022 (b) RBBC Limited To receive RBBC Limited's Financial Statements for the year ended 30 September 2021		23 Jun 2022 To be considered by CVESC on 23 Jun 2022		Open	
Liane Dell, Democratic Services Officer	Leader of the Council	Head of Legal and Governance	Appointment to Outside Bodies 2022/23 To ensure that the Council is represented on a range of organisations and bodies working with the community and Borough.		23 Jun 2022		Open	
Frank Etheridge, Strategic Head of Neighbourhood Services	Portfolio Holder for Neighbourhood Services	Strategic Head of Neighbourhood Services	Response to Motion: Roll-Out of Recycling Response to the motion on the roll-out of recycling submitted to Council on the 29 July 2021.		23 Jun 2022		Open	
Alan Mills, Digital Delivery Manager, Catherine Rose, Head of Corporate Policy	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Council motion: Retrofitting Insulation To consider the Council Motion about retrofitting insulation that		23 Jun 2022		Open	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
			was referred to the Executive at Full Council on 7 April 2022					
July								
Tom Borer, Policy Officer	Portfolio Holder for Investment and Companies	Head of Paid Service	Companies Performance Update - Spring 2022 To consider an update on the performance of Council companies.	17 Mar 2022	21 Jul 2022		Part exempt Commer cially Sensitive	
Kate Brown, Head of Organisational Development, Ann Slavin, Interim Strategic Head of Corporate Resources	Portfolio Holder for Corporate Policy and Resources	Director of Place	Head of Paid Service title and remuneration To approve the Recommendations from Employment Committee to amend the title and remuneration of the Head of Paid Service.			28 Jul 2022	Fully exempt	
September								
Richard Robinson, Head of Housing	Portfolio Holder for Housing and Support	Chief Executive	The Purchase of Temporary & Emergency Accommodation To seek approval of a budget to purchase temporary & emergency accommodation and to carry out remedial works as necessary.		15 Sep 2022		Part exempt	KEY

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Interim Head of Finance	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Interim Head of Finance	Quarter 1 2022/23 performance report To receive an update on performance in Q1 2022/23.	8 Sep 2022	15 Sep 2022		Open	
Luke Harvey, Project & Performance Team Leader	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q1 2022/23 To receive an update on risk management in Q1 2022/23		To be considered by Audit Committee		Open	
Pending								
Tanya Mankoo- Flatt, Principal Planning Development Officer	Portfolio Holder for Planning Policy and Place Delivery Portfolio Holder for Planning Policy and	Head of Planning	Draft Horley Business Park Supplementary Planning Document for Consultation To seek approval to consult on the draft Horley Business Park Supplementary Planning Document (SPD) and delegated				Open	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
	Place Delivery		authority to make any factual changes needed to the consultation documents needed before consultation					

What is a key decision?

Article 14 of the Council's constitution defines a key decision as a decision that is likely to: (i) result in the Council incurring expenditure which is, or the making of savings which are, significant (in excess of £250,000 or 10% of the budget allocated to that particular service); or (ii) be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Council's area.

Notice of Private Meetings

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the above items (marked as part-exempt or exempt above) are likely to be considered in private at a meeting of the Council's Executive (or its sub-committees). Should you wish to make representations in relation to a meeting being held in private for consideration of any exempt or part-exempt items listed above, you should contact Democratic Services by no later than 14 clear calendar days before the relevant meeting.

Mari-Roberts-Wood

Head of Paid Service

Contact: Democratic Services Email: democratic@reigate-banstead.gov.uk Telephone: 01737 276812

Address: Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH